Husky Bucks
Deposit Methods

PeopleSoft Number _ _ _ _ _ _ _ (Printed on Student’s Husky One Card under their name.)

Online using a MasterCard, Visa or Discover Credit/Debit Card

**Note: Fee free until July 31st, then a $2 per deposit convenience fee is charged.**

Go to www.onecard.uconn.edu

If you have been set up as a Guest, click on Guest Login:

a. Type in your email and password.

b. Under DEPOSITS, click on “Make a Credit/Debit Deposit.”

c. Fill out the remainder of the online form as appropriate.

d. Deposit will be on student’s account instantly!

Without having a Guest Login:

a. At www.onecard.uconn.edu, under Quick Links, click on “Add Husky Bucks to Another’s Account (online).”

b. In the “To ID (PeopleSoft Number)” field, enter the student’s PeopleSoft Number.

c. Fill out the remainder of the online form as appropriate.

d. Deposit will be on student’s account instantly!

ADD Husky Bucks via Charging the Student Fee Bill

**You must be set up as a Guest to use this deposit option. It is available to use on JULY 16th, 2018.**

1. At www.onecard.uconn.edu, click on Guest Login.

2. Type in your email and password.

3. Under “DEPOSITS,” click on “Add Husky Bucks via Fee Bill.”

4. Fill out the online form and submit.

5. Deposit will be on student’s account instantly!

6. The Husky Bucks charge appears on the student’s fee bill, (tuition bill), the next business day, and should be paid through the UConn Bursar’s Office.

ACH through your Bank’s Bill Payment System

1. At your personal bank’s online bill pay system, set up a Payee titled “UConn Husky Bucks.”

2. Address: 233 Glenbrook Road Unit 4244, Storrs, CT 06269-4244. Phone is 860-486-3129.

3. The account number is your student’s PeopleSoft Number.

4. Deposit will be in student’s account in approximately 2 days, (longer if bank sends paper check).

Mail a Check (Payable to UConn)

1. Address: UConn One Card Office, 233 Glenbrook Road, Unit 4244, Storrs, CT 06269-4244.

2. Write the student’s PeopleSoft Number on the check memo line.

3. Deposit will be added to student’s account within one business day of receipt in the office.

More information can be found at http://www.onecard.uconn.edu or by calling us at (860) 486-3129.

See reverse side for Guest Access Instructions >>>
One Card Guest Access

Necessary for non-cardholders to charge Husky Bucks to the student fee bill (tuition bill)

OVERVIEW: Students can set up “Guests” on their Husky One Card accounts. Once set up, the guest receives their own login/password. Based on the access level granted by the student, a guest can:

- Make an instant deposit into the student’s Husky Bucks account and have the charge added to the student’s fee bill
- View Husky Bucks and Meal plan point transactions and recent Husky Bucks deposits
- Set up a Husky Bucks Low Balance Notification
- Deactivate/Reactivate a Husky One Card

How to Set Up a One Card Guest Account

Instructions for Students:
1. At www.onecard.uconn.edu, click “Cardholder Login”. Enter your NetID and password.
3. Select “Add.”
4. Enter the Guest’s email address and uncheck any access you do not want your guest to have.
   - View Statement – Allows guests to view monthly account activity.
   - Low Balance – Guests can set themselves up to get an email when your Husky Bucks account balance goes below a certain amount.
   - Request Money – Allows guests to make a Husky Bucks deposit into your account via charging your student fee bill (tuition bill), or by using a credit/debit card.
   - Lost Card – Allows guests to deactivate/activate your Husky One Card.
   - View Balances – Allows guests to view Husky Bucks and Meal Plan Point transactions.
5. Select “Add.” (You always have the option to “Edit” or “Delete” this guest’s access.)
6. “Logout” of your account. (Last selection on the MENU bar.)

Instructions for Guests:
1. As a Guest, you will receive an email from the UConn Office – “UConn One Card Guest Access” with your login and password.
2. At www.onecard.uconn.edu, click “Guest Login.” In the “Login” box, type in your email address. Type in your password found in the email.
3. Once logged in, change your password. To do this, start at the MENU bar, click on “Guests”, then click on “Guest change password.” Put in your new password.
4. From the Menu bar, you will also be able to make Husky Bucks deposits and view information based on the access level granted by the student.
5. **TO MAKE A HUSKY BUCKS DEPOSIT, SEE INSTRUCTIONS ON REVERSE SIDE OF THIS HANDOUT.**
6. Be sure to “logout” of your account. (Last selection on the MENU bar.)